



# VILLAGE of ROCKDALE

79 Moen Ave., Rockdale, Illinois 60436

Office: 815 725-8937 Fax: 815 725-6469

## BUILDING PERMIT APPLICATION

### I. PROPERTY INFORMATION

LEGAL OWNER(S) NAME: \_\_\_\_\_  
STREET ADDRESS: \_\_\_\_\_  
OWNER(S) PHONE NO: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_  
PROPERTY TAX ID #: \_\_\_\_\_

### II. APPLICANT INFORMATION: (IF DIFFERENT FROM ABOVE)

APPLICANTS NAME: \_\_\_\_\_  
STREET ADDRESS: \_\_\_\_\_  
APPLICANTS PHONE NO: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

### III. PROJECT INFORMATION:

- A. TYPE OF IMPROVEMENT:**
- CHECK ALL THAT APPLY**
1. \_\_\_\_\_ New Construction ( plans & spec's req'd) i.e., new buildings, dwellings, garages, etc.
  2. \_\_\_\_\_ Addition to Existing ( plans & spec's req'd) i.e., attached to existing structures etc.
  3. \_\_\_\_\_ Remodel / Repair ( plans & spec's req'd) i.e., change of structure, foundation, fire damage etc.
  4. \_\_\_\_\_ Electrical Only ( electrical permit req'd) i.e., electrical drawings, one line diagram etc.
  5. \_\_\_\_\_ Demolition of structures, Removal of existing concrete foundations, ect.
  6. \_\_\_\_\_ Other: Specify: i.e., swimming pools, sheds, fences, etc.

### B1. USE OF BUILDING RESIDENTIAL: (Check all that apply)

1. \_\_\_\_\_ Single Family Dwelling      2. \_\_\_\_\_ Two Family Dwelling      3. \_\_\_\_\_ Multiple Family Structure, # of units \_\_\_\_\_  
4. \_\_\_\_\_ Garage      5. \_\_\_\_\_ Shed / Storage Structure      6. \_\_\_\_\_ Other: specify: \_\_\_\_\_  
**IF APPLICABLE:** No. of Bathrooms \_\_\_\_\_ No. of Bedrooms \_\_\_\_\_ No. of Fireplaces \_\_\_\_\_

### B2. USE OF BUILDING COMMERCIAL / INDUSTRIAL: (Check all that apply)

1. \_\_\_\_\_ Mercantile      2. \_\_\_\_\_ Industrial      3. \_\_\_\_\_ Institutional      4. \_\_\_\_\_ Church / Religion  
5. \_\_\_\_\_ Office / Bank / Professional      6. \_\_\_\_\_ Service Station      7. \_\_\_\_\_ Other: specify: \_\_\_\_\_

**Describe proposed commercial / indutrial use:**


**III. PROJECT INFORMATION CONTINUED:****C. DIMENSIONS OF NEW CONSTRUCTION: (CONSTRUCTION PLANS REQUIRED - See Attachment #1)**

Number of floors: \_\_\_\_\_ (Include all below grade levels as a floor)

		Length	Width	Sq. Foot Area	Wall Height
<b>Principal Building:</b>	Total				
	Basement				
	1st Floor				
	2nd Floor				
	3rd Floor				
<b>Other Structure:</b>					
<b>Other Structure:</b>					

**Number of New, Additional or Modified Utility Services:** \_\_\_\_\_ **Electrical Services** Size \_\_\_\_\_ amps \_\_\_\_\_ **Phase**  
 \_\_\_\_\_ **Gas Services** Size \_\_\_\_\_  
 \_\_\_\_\_ **Water Services** Size \_\_\_\_\_ **Tap on to Village Water, Sewer Services - Size**

**TOTAL PROJECT CONSTRUCTION COST:** \$ \_\_\_\_\_**IV. ENVIRONMENTAL INFO - APPLICANT MUST PROVIDE DOCUMENTS (MSDS SHEETS) OF ANY CHEMICALS PLANNED TO BE USED OR STORED ON THE PROPERTY.**

Does the proposed property contain hazardous contaminated soil? Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_

If the above question is yes please explain below (may use a separate sheet if needed):

---



---



---

I hereby certify that I am the owner of record of this property or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent, and we agree to conform to all applicable laws of the State of Illinois. All information submitted on or with this application is accurate to the best of my knowledge.

**PROPERTY OWNER NAME (print):** \_\_\_\_\_**PROPERTY OWNER SIGNATURE:** \_\_\_\_\_**V. VILLAGE BUILDING DEPARTMENT VALIDATION****Building Permit Fee:** \$ \_\_\_\_\_ **Approval By:** \_\_\_\_\_**Building Permit Issued:** \_\_\_\_\_

**Checklist for Construction Documents\***

No.	Item	Required	Not Required	Pending Review
1	Architectural	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Foundation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Structural / (Framing for Residential)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Underground Civil Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Zoning & Plat of Survey (Utilities, Final Grade, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Fire Suppression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Fire Alarm System	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	HVAC	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Electrical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Plumbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Structural Peer Review	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Demolition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Tap on Village Water/Sewer - Size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	Other (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Project Contractors:**

Contractor Name #1: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Craft: \_\_\_\_\_

Contractor Name #2: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Craft: \_\_\_\_\_

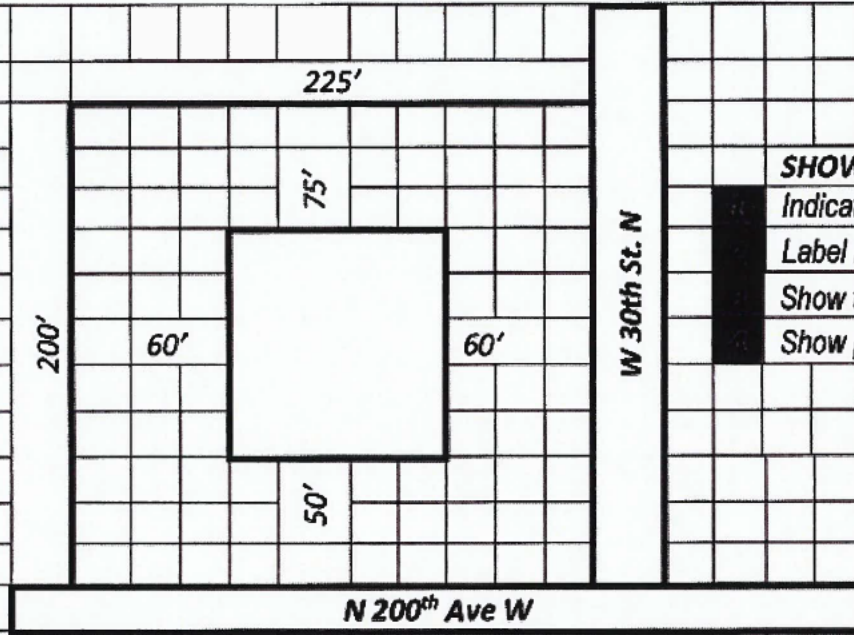
Contractor Name #3: \_\_\_\_\_

Contractor Address: \_\_\_\_\_

Craft: \_\_\_\_\_

**For additional contractors, may use additional sheet.**

## SAMPLE SITE PLAN for BUILDING PERMIT APPLICATION



### SHOW THE FOLLOWING

Indicate North

Label roads adjacent to your property

Show the rough shape and dimension of property.

Show proposed location of the building on property.

**DRAW YOUR PLAN HERE**